

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: June 27, 2023 TIME: 1:00 PM

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tom Tikkanen – Present, Roy Britz – Present, Glen Anderson – Absent

ATTENDEES: Dennis Hext – Airport Manager, Jillian Spagnotti, Becky Ylitalo, Phil Anderson, Dan Kehoe

AGENDA: A motion was made by Roy Britz to approve the agenda, second by Tom Tikkanen.

Motion Carried Unanimously

MINUTES: A motion was made by Roy Britz to approve the May 2023 Airport Meeting Minutes, second by Tom Tikkanen.

Motion Carried Unanimously

BILLS: A motion was made by Roy Britz to approve and pay the bills as presented, second by Tom Tikkanen.

Roll call: Tom Tikkanen – YES; Roy Britz – YES; Glen Anderson – Absent

Motion Carried Unanimously

FINANCIAL REPORT: Becky Ylitalo, County CFO, presented the airport, water and sewer financials for May 2023.

PUBLIC COMMENTS: None

NEW BUSINESS:

New Business, Agenda Item 4, “Mead & Hunt Monthly Progress Report”. – The Mead & Hunt progress report summarizing activities for the period from May 1, 2023, through May 31, 2023, was presented for review. Dan Kehoe, representing Mead & Hunt answered questions regarding the current and future projects at the airport. Dan also explained the next steps in the Terminal CBR process.

New Business Agenda Item 5, “Water/Sewage Report.” – For the period from May 12, 2023, to June 14, 2023 (33 days) daily I&I was 4,434 gallons. For the same time period in 2022, I&I was 8,333 gallons. For the period from May 12, 2023, to June 14, 2023 (33 days) water loss was 23,832 gallons. For the same time period in 2022 water loss was 147,873 gallons.

New Business Agenda Item 6, “Airline Monthly Statistics.” – For the month of May 2023, SkyWest enplaned 1,194 passengers and deplaned 1,361. Last year in May SkyWest enplanements were 1,846 compared to this year’s enplanements of 1,194 a decrease of 652 passengers or 35%. SkyWest experienced 2 cancellations during the month compared to 0 in May of 2022. The decrease in passengers was due to the 10 day runway closure.

PUBLIC COMMENT: None

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NEXT MEETING: The next meeting will be Thursday, July 27, 2023 in the airport conference room at 1:00 PM.

ADJOURNMENT: A motion was made by Roy Britz to adjourn the meeting at 1:24 pm, second by Tom Tikkanen.

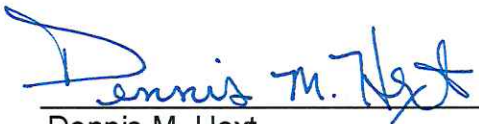
Motion Carried Unanimously

Minutes approved by:

Recorded by:



Tom Tikkanen
Airport Committee Chairman



Dennis M. Hext
Airport Manager